

**Village of Monroeville**

**21 N Main St. ~ P.O. Box 156**

**Monroeville, Ohio 44847**

 **Ph: 419-465-4443 ~ Fax: 419-465-2259**

 **Email:** **adminoffice@monroevilleohio.com**

 **Tax Email:** **incometax@monroevilleohio.com**

 **Website:** [**http://www.monroevilleohio.com**](http://www.monroevilleohio.com)

**SHELTER RENTAL**

**LARGE PAVILION AT MARSH FIELD**

Persons renting the shelter house shall have full use of shelter and all of its facilities, which includes tables, trash containers, BBQ grills, restrooms, water and lights if necessary. The adjacent grassy area may be used if needed. The use of the ball diamonds and tennis courts are permitted if there are no previously scheduled events. Please check availability if diamonds and courts are desired.

**\*\*\*ALCOHOLIC BEVERAGES ARE PROHIBITED\*\*\***

The reservation costs are as follows:

Rental Fee: $50.00

Deposit: $25.00

**TOTAL**: **$75.00 ($50.00 for non-profit organizations)**

The deposit of $25.00 will be refunded to you if the shelter house and grounds are left in good condition. Payment can be made via cash, check, certified check or money order. Please make checks payable to the Village of Monroeville.

Signature of renter Date

Name of renter Date of rental

Address of renter for refund Telephone number of renter

**OFFICE USE**

Payment of: Received on:

Refund of: Issued on:

